

# THE WEEKENDER

Volume 24 Issue 2

September 22-24, 2006

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## Education majors:

Carol Fontana will be available in her office (Ward Hall, 2nd floor) on Sunday, September 24<sup>th</sup> from 8:00 am until 12:00 noon to assist or advise any Weekender education major.

The Bookstore is open from 9 am to 3 pm on Saturday.

## Attention Education Majors: APPLICATION DEADLINE



Any education student, undergraduate or post-baccalaureate, weekender or traditional, (ART, ECE, ELEMENTARY, MATH OR SOCIAL STUDIES) anticipating student teaching in spring 2007 must complete the application for student teaching and submit it to Carol Fontana, Ward Hall, Room 204 by October 15, 2006.

Applications not received by October 15<sup>th</sup>, 2006 *will not* be considered for Spring 2006 student teaching placements.

## FORMAL ACCEPTANCE INTERVIEWS EDUCATION PROGRAM

**October 26, 2006 at 12:00 noon**

Any education student, undergraduate or post-baccalaureate, weekender or traditional, (ART, ECE, ELEMENTARY, MATH OR SOCIAL STUDIES) anticipating enrolling in 300/400 level education classes for spring 2007 must be formally admitted to the Education Program *PRIOR* to registration of courses.

Students must submit the application for formal acceptance, including requested documentation and portfolio, to the Education Administrative Assistant Office (Ward Hall-Room 201) by October 12, 2006.

**(Incomplete applications and/or portfolios will not be considered for interviews.)**

The next acceptance interviews are scheduled for March 29, 2007.

## ACADEMIC ADVISOR DIRECTORY

ADVISOR	EXT.#	LOCATION	E-MAIL
Belknap, Debbie	8480	213 Ward Hall	<a href="mailto:deborah.belknap@keystone.edu">deborah.belknap@keystone.edu</a>
Boehm, Evan	8002	407 Harris Hall	<a href="mailto:evan.boehm@keystone.edu">evan.boehm@keystone.edu</a>
Brauer, Lori	8305	Chamberlin Center	<a href="mailto:lori.brauer@keystone.edu">lori.brauer@keystone.edu</a>
Brauer, Jeff	8306	Sickler Hall	<a href="mailto:jeff.brauer@keystone.edu">jeff.brauer@keystone.edu</a>
Caracappa, Mike	8437	2nd Floor Hibbard Campus Cntr	<a href="mailto:mike.caracappa@keystone.edu">mike.caracappa@keystone.edu</a>
Carr, Jack	268-2900	Towanda	<a href="mailto:julie.barrett@keystone.edu">julie.barrett@keystone.edu</a>
Constantine, Susan	8495	308 Ward Hall	<a href="mailto:susan.constantine@keystone.edu">susan.constantine@keystone.edu</a>
Cook, Robert	8411	307 Capwell Science Hall	<a href="mailto:robert.cook@keystone.edu">robert.cook@keystone.edu</a>
Curis, Mindy	8406	303 Capwell Science Hall	<a href="mailto:mindy.curis@keystone.edu">mindy.curis@keystone.edu</a>
Davis, Carol	8260	Children's Center	<a href="mailto:carol.davis@keystone.edu">carol.davis@keystone.edu</a>
Davis, Patti	8424	404 Harris Hall	<a href="mailto:patricia.davis@keystone.edu">patricia.davis@keystone.edu</a>
DeAndrea, Janet	8121	202 Harris Hall	<a href="mailto:janet.deandrea@keystone.edu">janet.deandrea@keystone.edu</a>
Elliott, David	8453	306 Ward Hall	<a href="mailto:david.elliott@keystone.edu">david.elliott@keystone.edu</a>
Falcone, Joseph	8413	305 Capwell Science Hall	<a href="mailto:joe.falcone@keystone.edu">joe.falcone@keystone.edu</a>
Fedor, Melany	8451	201-c Miller Library	<a href="mailto:melany.fedor@keystone.edu">melany.fedor@keystone.edu</a>
Fontana, Carol	8474	2nd Floor Ward Hall	<a href="mailto:carol.fontana@keystone.edu">carol.fontana@keystone.edu</a>
Gilhooley, James	8472	Towanda	<a href="mailto:jim.gilhooley@keystone.edu">jim.gilhooley@keystone.edu</a>
Gomez, Drake	8467	Brooks Theatre	<a href="mailto:drake.gomez@keystone.edu">drake.gomez@keystone.edu</a>
Honchell, Jane	8454	Brooks Theatre	<a href="mailto:jane.honchell@keystone.edu">jane.honchell@keystone.edu</a>
Jackson, Liz	8421	102 Harris Hall	<a href="mailto:liz.jackson@keystone.edu">liz.jackson@keystone.edu</a>
Jennings, Howard	8403	207 Capwell Science Hall	<a href="mailto:howard.jennings@keystone.edu">howard.jennings@keystone.edu</a>
Jennings, Patricia	8455	201-a Miller Library	<a href="mailto:patricia.jennings@keystone.edu">patricia.jennings@keystone.edu</a>
Jordan, Melodie	8438	2nd Floor Hibbard Campus Cntr	<a href="mailto:melodie.jordan@keystone.edu">melodie.jordan@keystone.edu</a>
Kaskey, Jan	8301	201-b Miller Library	<a href="mailto:jan.kaskey@keystone.edu">jan.kaskey@keystone.edu</a>
Keats, Judi	3351	Brooks Theatre	<a href="mailto:judi.keats@keystone.edu">judi.keats@keystone.edu</a>
Langan, Fran	8471	202 Ward Hall	<a href="mailto:fran.langan@keystone.edu">fran.langan@keystone.edu</a>
Law, Mark	8444	207 Harris Hall	<a href="mailto:mark.law@keystone.edu">mark.law@keystone.edu</a>
Lee, Sonji	8434	204 Harris Hall	<a href="mailto:sonji.lee@keystone.edu">sonji.lee@keystone.edu</a>
Lidy, Brenda	8334	103 Harris Hall	<a href="mailto:brenda.lidy@keystone.edu">brenda.lidy@keystone.edu</a>
Light, Randy	8303	Chamberlin Center	<a href="mailto:randy.light@keystone.edu">randy.light@keystone.edu</a>
McElroy, Heather	8475	212 Ward Hall	<a href="mailto:heather.mcelroy@keystone.edu">heather.mcelroy@keystone.edu</a>
Merryman, Nancy	8476	206 Ward Hall	<a href="mailto:nancy.merryman@keystone.edu">nancy.merryman@keystone.edu</a>
Middleton-Paradise, Dawn	8456	206 Miller Library	<a href="mailto:dawn.middleton@keystone.edu">dawn.middleton@keystone.edu</a>
Miller, Patricia	8401	310 Capwell Science Hall	<a href="mailto:pat.miller@keystone.edu">pat.miller@keystone.edu</a>
Mishko, Dennis	8409	109 Capwell Science Hall	<a href="mailto:dennis.mishko@keystone.edu">dennis.mishko@keystone.edu</a>
Morasky, Mary	8405	203 Capwell Science Hall	<a href="mailto:mary.morasky@keystone.edu">mary.morasky@keystone.edu</a>
Mould, Michael	8442	410 Harris Hall	<a href="mailto:michael.mould@keystone.edu">michael.mould@keystone.edu</a>
Owens, Dr. Russell	8429	408 Harris Hall	<a href="mailto:russell.owens@keystone.edu">russell.owens@keystone.edu</a>
Peterson, Julia	8457	206 Miller Library	<a href="mailto:julia.peterson@keystone.edu">julia.peterson@keystone.edu</a>
Phillips, Youyu	8414	312 Capwell Science Hall	<a href="mailto:youyu.phillips@keystone.edu">youyu.phillips@keystone.edu</a>
Porter, David	8465	Brooks Theatre	<a href="mailto:dave.porter@keystone.edu">dave.porter@keystone.edu</a>
Prokop, Cliff	8462	Koelsch House	<a href="mailto:cliff.prokop@keystone.edu">cliff.prokop@keystone.edu</a>
Ravaioli, Charlotte	8510	307 Ward Hall	<a href="mailto:charlotte.ravaioli@keystone.edu">charlotte.ravaioli@keystone.edu</a>
Roe, Ward	8464	209 Ward Hall	<a href="mailto:ward.roe@keystone.edu">ward.roe@keystone.edu</a>
Semenza, Stacey	8461	Koelsch House	<a href="mailto:stacey.semenza@keystone.edu">stacey.semenza@keystone.edu</a>
Shaffmaster, Lan	8481	203 Ward Hall	<a href="mailto:lan.shaffmaster@keystone.edu">lan.shaffmaster@keystone.edu</a>
Skinner, Jerry	8404	208 Capwell Science Hall	<a href="mailto:jerry.skinner@keystone.edu">jerry.skinner@keystone.edu</a>
Smith, Marc	8235	Gambal Athletic Cntr 2nd Floor	<a href="mailto:marc.smith@keystone.edu">marc.smith@keystone.edu</a>
Spinelli, Dr. Robert	8448	200 Harris Hall	<a href="mailto:robert.spinelli@keystone.edu">robert.spinelli@keystone.edu</a>
Sweeney, Judy	8477	211 Ward Hall	<a href="mailto:judy.sweeney@keystone.edu">judy.sweeney@keystone.edu</a>
Tersteeg, Bill	8462	Brooks Theatre	<a href="mailto:bill.tersteeg@keystone.edu">bill.tersteeg@keystone.edu</a>
Vinson, Kevin	8430	100 Harris Hall	<a href="mailto:kevin.vinson@keystone.edu">kevin.vinson@keystone.edu</a>
White, Sara	8449	206 Miller library	<a href="mailto:sara.white@keystone.edu">sara.white@keystone.edu</a>
Wise, Terry	8440	411B Harris Hall	<a href="mailto:terry.wise@keystone.edu">terry.wise@keystone.edu</a>
Wrightnour, Janet	8478	205 Ward Hall	<a href="mailto:janet.wrightnour@keystone.edu">janet.wrightnour@keystone.edu</a>
Wyland, Stacey	8479	207 Ward Hall	<a href="mailto:stacey.wyland@keystone.edu">stacey.wyland@keystone.edu</a>
Yarrish, Karen	8435	104 Harris Hall	<a href="mailto:karen.yarrish@keystone.edu">karen.yarrish@keystone.edu</a>
Zula, Ken	8243	200 Harris Hall	<a href="mailto:ken.zula@keystone.edu">ken.zula@keystone.edu</a>

Students—If your name does not appear on your instructor's class roster, you are **NOT** registered for the course.

*See Student Business Services and the Registrar's Office immediately.*

**Spring Weekender schedules will be published in the October 6-8 edition of the Weekender Newsletter.**

Notice for students interested in registering for online courses:

Please refer to <http://www.keystone.edu/Registrar/OnlineLearning.htm> for information and instructions on registering for online courses. Note the start and end dates—they do not run concurrently with the Weekender schedule. Please be prepared and plan ahead—you will need your books early to actively participate in the online orientation.

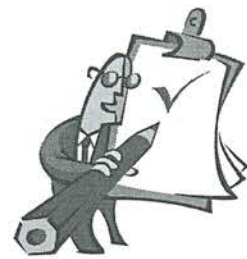
### Tuition Deferment:

In order to be eligible for *Deferment of Tuition Payment*, a student must fulfill **ALL** of the following requirements:

1. Have all previous bills owed to Keystone College paid in full.
2. Be gainfully employed by a firm that has a tuition reimbursement policy.
3. Furnish a bona fide copy of the employer's policy and completed tuition deferment form **each and every term**.
4. Submit the policy and completed form, and one of the following, by the start of the term:
  - If your employer pays **you** at the completion of the class, remit the difference in tuition and 25%
  - percent of the tuition being deferred for the semester;
  - If your employer pays **Keystone** at the completion of the class, remit the difference in tuition;
  - If your employer offers **reimbursement up front** >25%, remit the difference in tuition and the entire up front payment.

Original, signed tuition deferment forms are required for the approval process.

**Faxed forms will not be approved.**



If you park at the La Plume campus and have not yet applied for your new parking permit, see Mary Dower or Student Business Services immediately.

### Instructors:

Please do not forget to confirm your attendance in KC Connect at the end of the **first and second** weekender sessions. Confirmed rosters are used to ensure proper billing, to award financial aid, to report to IPEDS, and to determine Keystone's eligibility for state and federal grants. **All students not marked as attending a class will be dropped from that class.**

**Students not appearing on your course roster cannot be permitted to remain in your class due to college liability coverage and emergency-related issues.** Please send these students to the Registrar's Office (La Plume), Julie Barrett (Towanda), or Jack Carr (Delaware Valley) immediately.

To access KC Connect please follow these steps:

Log onto [www.keystone.edu](http://www.keystone.edu)

Go to "Quick Links"

Click "Online Services"

Click "KC Connect" (Orange Mascot)

Enter your ID and Password as supplied by your Division Chair

Select "My Classes"

From here you should be able to navigate to each class roster and update it. All you need to do is click on the "Here?" to change it to a "Y". Once you mark a student with a "Y" for attending, you are unable to remove the "Y". If you mark a student as attending in error, please contact the Registrar's Office for assistance (945-8224).

\*\*Remember, when updating class rosters for a weekender term, you must click on "Change Term" and select the appropriate term before your rosters will be available.

Questions?: Contact the Registrar's Office at 945-8224 or the IT Department at extension 8200, option #1.



*Welcome Keystone  
Weekender Students!*

Hello! As president of the Weekender Student Council, I would like to welcome you to Keystone College. I hope you are excited to start the new academic year!

Last year, we organized various committees for programs in many interest areas. We were able to sponsor numerous fund raisers and support many issues within our society.

This year, we would like to try something new in our student council organization - an Advising Board. The Board will meet two or three times per trimester during lunch on a weekender session. This will allow the weekender students interested in the Weekender Student Council to participate more and allow others to relax and enjoy their lunch session.

The Advising Board will act as a general committee and organize fundraisers, seek out donations and contributions, encourage participation from Weekenders at the Keystone College Homecoming event, and more!

You are invited to attend the Weekender Student Council Advising Board meeting on Saturday, September 23, 2006, during lunch in the President's Dining Room (Evans Hall). Please bring your lunch with you.

Feel free to contact me or a Student Council Officer with questions or suggestions. Contact information:

Brenda Schweighofer - President	teachertobe200@yahoo.com
Kathy Kwitowski - Vice President	ocean788187@yahoo.com
Evie Virbitsky - Secretary/Treasurer	mseviev@aol.com

We look forward to meeting you at the Advising Board meeting. Plan to bring your excitement and plenty of ideas!

Sincerely,

Brenda J. Schweighofer  
President, Weekender Student Council

**Keystone  
College**  
*La Plume, PA*

Center for Excellence and Leadership



**Hey Keystone Adult Students.....**

**Interested in an Internship at the Center for Excellence and Leadership?**

Position ideal for adult student majoring in Business and  
Information Technology careers.

**Do you fit the need?**

Intern must be self-sufficient, proficient in computer research, work flexible hours, have strong communication skills, and a desire to work independently.

Internship has unlimited opportunities and flexibility.

**Questions?**

Contact the Center for Excellence and Leadership  
@ 570-945-8009 OR @ [CEL@KEYSTONE.EDU](mailto:CEL@KEYSTONE.EDU)

Contact your adviser to apply!!



Center for Excellence and Leadership Intern – *Spring 2007*

**Job Purpose:**

Assist in developing continuing education training and Weekender internship program policies and procedures within the Center for Excellence and Leadership.

**Job Description:**

Read and comprehend guide to developing training programs (provided by the Center for Excellence and Leadership).

Conduct and compile research relating to Introductory Computer.

Utilize training manual and research to develop one training module on Introductory Computers, including an agenda, a PowerPoint presentation, handouts, appropriate visual aids, and all information necessary for facilitation of the training by a Center for Excellence and Leadership instructor.

Present final product, all research, and recommended supplemental resources.

**Learning Goals:**

Upon successful completion of this internship, the student will have learned to:

Perform effective goal setting, planning, and organizational functions, adhering to timelines while working independently.

Utilize multiple areas of research to develop effective training programs.

Develop PowerPoint presentations and other audiovisual aids to enhance training.

Communicate professionally via e-mail, telephone, and limited face-to-face meetings.

*If available, the student will also have the opportunity to assist with the training when it is delivered in the future.*

**Requirements:**

Strong oral and written communication skills – Self-discipline and the ability to work independently  
In-depth knowledge of Microsoft Windows and Microsoft Office – Prior experience in training and development a plus.

**Hours:**

Flexible hours are available.

**Contact:**

Lisa Marie Hall  
Coordinator, Center for Excellence and Leadership ~ Gardner Hall (next to Gambal Athletic Center).  
570-945-8009 [lisa.hall@keystone.edu](mailto:lisa.hall@keystone.edu)

## Online Registration Module—‘KC CONNECT’

Simply by logging onto KC Connect, students can retrieve schedules, view student account information, update personal information, view and print grades, calculate GPAs, and register for classes!

*You will need your student ID number (located on your college identification card) and your password to access these student services. Please contact your advisor for your password.*

To access the Online Registration Module:

- \* Type [www.keystone.edu](http://www.keystone.edu) into your internet browser.
- \* Click Current Students.
- \* Click KC Connect.
- \* Type your ID Number and Password (your password is case sensitive—please use lowercase), and then click Login.



*Note: The module defaults to the current term and to the traditional schedule. To modify, click Change Term.*

## DATABASE RESEARCH RESOURCE

To access the Miller Library database resources from home, visit the Databases page at [http://www.keystone.edu/Miller\\_Library/databases.html](http://www.keystone.edu/Miller_Library/databases.html). After choosing a database, you will be asked for a Username and Password. Use your Keystone network log on. Once you have been validated, you will be granted access to the database and a cookie will be placed in your browser for the rest of the session.

Databases A-to-Z    LEGEND    www    Freely Available    Keystone Faculty, Staff & Students

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**Agricola**    www  
Indexes the National Agricultural Library. Useful for science and environmental topics.

**American Fact Finder**    www  
From the U.S. Census Bureau. Information on population, economic and geographic data as well as some data sets.

**BioMed Central**    www  
An independent publishing house committed to providing immediate free access to peer-reviewed biomedical research, it offers original research in all biomedical fields - from basic life sciences to clinical medicine.

**Book Index with Reviews**      
Contains over 800,000 full text searchable reviews from Library Journal, Publishers Weekly, CHOICE, and others.

**Book Source Nonfiction**      
For school and public libraries, includes full text articles on civics, social studies, science, careers, health, sports, adventure, hobbies, technology, biographies from more than 2,100 popular nonfiction books.

Keystone Faculty, Staff & Student Use Only

# Miller Library Hours—September 2006

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 7:30 am— 5:00 pm	2 Closed
3 Closed	4 Closed	5 7:30 am— 10:00 pm	6 7:30 am— 10:00 pm	7 7:30 am— 10:00 pm	8 7:30 am— 9:00 pm	9 7:30 am— 7:00 pm
10 7:30 am— 10:00 pm	11 7:30 am— 10:00 pm	12 7:30 am— 10:00 pm	13 7:30 am— 10:00 pm	14 7:30 am— 10:00 pm	15 7:30 am— 5:00 pm	16 Noon— 5:00 pm
17 4:00 pm— 10:00 pm	18 7:30 am— 10:00 pm	19 7:30 am— 10:00 pm	20 7:30 am— 10:00 pm	21 7:30 am— 10:00 pm	22 7:30 am— 9:00 pm	23 7:30 am— 7:00 pm
24 7:30 am— 10:00 pm	25 7:30 am— 10:00 pm	26 7:30 am— 10:00 pm	27 7:30 am— 10:00 pm	28 7:30 am— 10:00 pm	29 7:30 am— 5:00 pm	30 Noon— 5:00 pm

# Bookstore—September 2006

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 9:00 am— 4:00 pm	2 Closed
3 Closed	4 Closed	5 9:00 am— 6:00 pm	6 9:00 am— 5:00 pm	7 9:00 am— 6:00 pm	8 9:00 am— 6:00 pm	9 9:00 am— 3:00 pm
10 Closed	11 9:00 am— 5:00 pm	12 9:00 am— 6:00 pm	13 9:00 am— 5:00 pm	14 9:00 am— 6:00 pm	15 9:00 am— 4:00 pm	16 Closed
17 Closed	18 9:00 am— 5:00 pm	19 9:00 am— 6:00 pm	20 9:00 am— 5:00 pm	21 9:00 am— 6:00 pm	22 9:00 am— 4:00 pm	23 10:00 am— 1:00 pm
24 Closed	25 9:00 am— 5:00 pm	26 9:00 am— 6:00 pm	27 9:00 am— 5:00 pm	28 9:00 am— 6:00 pm	29 9:00 am— 4:00 pm	30 Closed



## OFFICE HOURS

### Student Business Services

Monday—Friday 8:00 a.m. - 5:00 p.m.  
Weekender Saturdays 10:00 a.m. - 2:00 p.m.

Please contact SBS at 945.6950 option 1 or at [studentaccounts@keystone.edu](mailto:studentaccounts@keystone.edu) if you require an appointment outside of the defined hours.

### Career Development Center

Monday, Thursday, Friday 8:30 am - 5:00 pm  
Tuesday/Wednesday 8:30 am - 6:30 pm  
Weekender Saturdays 10:00 am - 2:00 pm

Please contact CDC at 945.8312 or at [cdc@keystone.edu](mailto:cdc@keystone.edu) if you require an appointment outside of the defined hours.

### Miller Library

(see calendar on page 11)

### Mary Dower's Office Hours Fall 2006

Monday through Friday  
(Non-Weekender Weeks)  
8:30 a.m. - 5:00 p.m.

Friday (Weekender weeks)  
8:30 a.m. - 6:00 p.m.

Saturday (Weekender weeks)  
7:30 a.m. - 11:00 a.m.

Student Council: 11:00—11:45 am

Class: 11:45 am—2:45 am

Class: 3:00 pm—6:00 pm

Sunday (Weekender weeks)  
7:30 a.m. - 8:00 a.m.

Class: 8:00 am—11:00 am

Brunch: 11:00 am - 11:45 am

Class: 11:45 am—2:45 pm

Sabiston Hall; Weekender Office  
945.8380; 945.8135

### Tutoring Center/Writing Lab

The tutoring schedule is available online at [www.keystone.edu](http://www.keystone.edu). Contact us by telephone at 945.8303.

### Fornicola Wellness Center (Fitness & Weight Rooms)

Sunday-Friday 7:00 a.m. to 11:00 p.m.  
Saturday 1:00 p.m. to 10:00 p.m.

If the door is locked, call Security at extension 2610 or 2777 to let you in.

### Financial Assistance and Planning (Formerly Financial Aid)

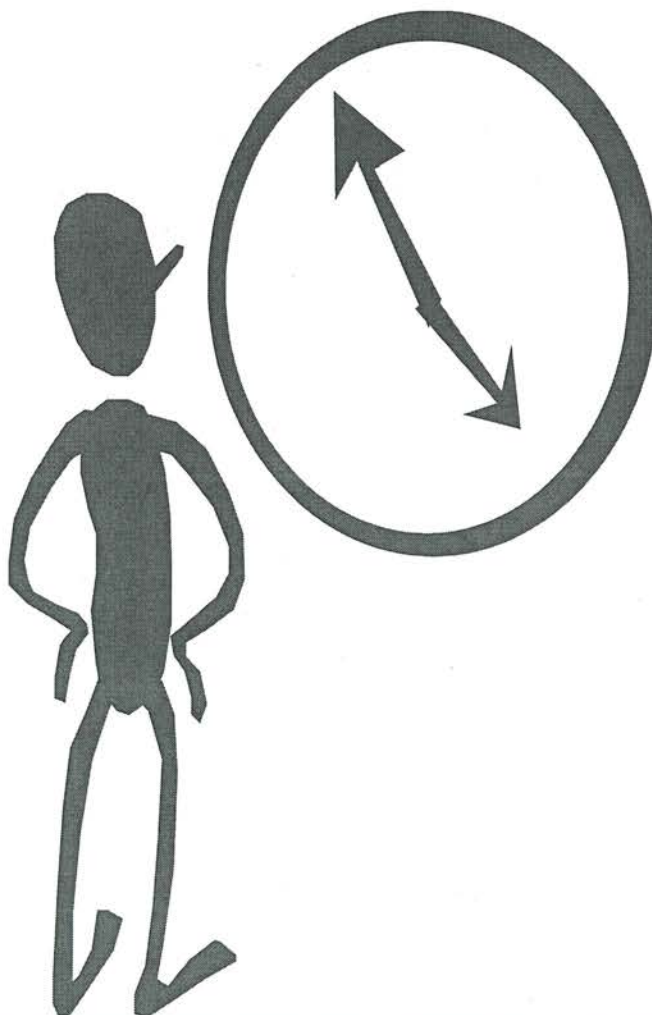
Monday-Friday 8:00 a.m.-5:00 p.m.

### Registrar's Office

Monday-Friday 8:30 a.m.-5:00 p.m.

### Student Restaurant

Weekender Weekends 11:00 a.m.-1:00 p.m.



**KEYSTONE COLLEGE**

One College Green  
La Plume, PA 18440-0200

Phone: 570-945-5141  
Fax: 570-945-6979

The Weekender is published six times a trimester by Keystone College for the students, faculty and staff of the Weekender program. The newsletter is provided free and is available **on-line** and at various locations on campus.

Editor.....Julie Barrett

570.945.5141 ext. 3990

570.268.2900 (fax)

Email: [julie.barrett@keystone.edu](mailto:julie.barrett@keystone.edu)

**Education majors:**

Don't forget to renew your Child Abuse and Criminal History Clearances and Health Appraisals today so you are prepared for fall observations!

Call the Education Division at 945.5141, ext. 3917 for PRAXIS exam dates and information.

**Weekender Newsletter is published online!**

Would you like to keep abreast of and participate in meetings and important weekender issues on campus? You can now be prepared by reading the newsletter before you come to class!!! **The newsletter is published online (as a .pdf file) each weekender Friday.**

To retrieve the newsletter, simply point your browser to [www.keystone.edu](http://www.keystone.edu). Click on Weekender in the Quick Links box. Click on 'Weekender Newsletter'. Finally, select an issue (the most recent issue appears at the top of the list).

**Important Notice  
for  
Education Students**

**Praxis I is a requirement for formal acceptance into the education program. Please provide your academic advisor (La Plume - Carol Fontana; Towanda - Karen DeSandis) with your score report when you receive it. Your advisor will add EDUC 302A to your transcript with a grade of "P". Until the original score report has been received, you may not be able to register online for additional 300- and 400- level courses as EDUC 302A is a pre-requisite for 300- and 400- level education courses.**